



港大同學會小學

1 December 2010

Dear Parents,

Further to the letter issued to you on 26 November, please find below the English version based on the Chinese version.

Should you have any queries, please contact the Principal or me.

Fanny Lam
Supervisor
HKUGA Primary School

Responses to the relevant paragraphs in the Audit Commission's Report

Paragraphs	Content in Brief (as per 2008/09)	Responses by HKUGA Primary School
Chapter 1	Administration of the Direct Subsidy Scheme	
3.11	Delay in entering the Sponsoring Body's Service Agreement with EDB	It was EDB's responsibility to provide the Service Agreement within the required time frame for the Sponsoring Body to sign. There was no delay on our part in signing the same on receipt from EDB.
4.13 (a) (v)	IMC did not have alumni manager	The school was established in 2002. The first cohort of P6 graduates was in 2006, and they are now in S5 (2010-11). So we do not have alumni manager.
4.13 (b)	The number of SSB managers in IMC exceeded 60% of the maximum number of managers in the IMC	According to EDB policy, the alumni manager, though vacant, is counted in the maximum number of managers for the calculation of the percentage of SSB managers. Also, there was sometimes inevitably a time gap between the resignation of an independent manager and the nomination of a new independent manager. In all these years, the number of SSB managers in IMC did not exceed the 60% quota.

Paragraphs	Content in Brief	Responses by HKUGA Primary School
Chapter 2	Governance and administration of Direct Subsidy Scheme schools	
4.19 (a)	Delay in signing the IMC Tenancy Agreement with EDB	It was EDB's responsibility to provide the Tenancy Agreement within the required time frame for our school to sign. There was no delay on our part in signing the same on receipt from EDB.
5.28	Delay in submission and uploading of Comprehensive Review (CR) documents	The CR of the school was conducted in May 2008. The HKU CR Team (which included an EDB representative) took time to prepare the CR Report. After receiving the first draft, the school exchanged opinions with the CR Team, provided further information, collected the stakeholders' comments, and prepared the school's responses. The school immediately submitted and uploaded the documents after receiving the CR Team's final report.
3.6	The utilization of the fee remission/ scholarship schemes was 50% or less	The school received few applications for fee remission, which were duly handled according to EDB's guidelines. As for scholarship, time is needed for the school to set up and refine the scheme step by step. The number of scholarship categories and the amounts meted out have been increasing ever since.
4.11	Underestimation of accumulated operating reserves when applying for fee increase	When the school prepared the budget estimates for the following year, the amount of direct subsidy per student for the new school year was not yet made known to the school. So the 2007/08 figure was used for calculating the amount of government funding. After the new school year began, it turned out that there was a substantial increase in the direct subsidy amount provided by the government, leading to an increase in the school income and subsequently the accumulated operating reserves.
5.6 (a)	School not required by EDB to submit a development plan for excessive accumulated operating reserve	The school has submitted to EDB a preliminary development plan, including an extension building, and would begin study the feasibility plan.